

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, OCTOBER 4, 2010

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE SEPTEMBER 20, 2010 REGULAR BOARD MEETING MINUTES AND THE SEPTEMBER 20, 2010 COMMITTEE OF THE WHOLE MEETING MINUTES

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report - Sarah Weingarten/Alyssa Jones

VI. TREASURER'S REPORT

VII. PAYMENT OF BILLS

General Fund	\$ 550,578.29
Student Activity/Miscellaneous Fund	11,685.56
Total	\$ 562,263.85

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Transfer of Professional Personnel

(ACTION ITEM)

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employee whose name is listed below for the remainder of the 2010-2011 school year.

Employee	From	To
Mary Wilhelm	Instructional Support Teacher at Plainfield and Newville	Interim Dean of Students at Plainfield Elementary

The administration recommends that the Board of School Directors approve the professional employee transfer as presented.

A. PERSONNEL CONCERNS (. . . continued)

2) Coaching Appointment

(ACTION ITEM)

Mr. Jay Hockenbroch has recommended the individual listed to serve as a coach during the 2010-2011 school year.

Daniel Tigyer Eighth Grade Basketball Coach

The administration recommends that the Board of School Directors appoint the above listed individual to coach during the 2010-2011 school year and establish his salary based on the current contract between the Big Spring Education Association and the Big Spring School District.

3) Approval of Child-Rearing Leave for Kristi Wickard

(ACTION ITEM)

Mrs. Kristi Wickard, Dean of Students at the Middle School and Oak Flat Elementary has requested leave of absence under the Family & Medical Leave Act from approximately December 21, 2010 through approximately April 1, 2011. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Wickard’s letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Wickard’s request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately December 21, 2010 through approximately April 1, 2011, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

4) Additional Per Diem Substitute Guest Teacher

(ACTION ITEM)

In an attempt to provide a sufficient number of substitute teachers for the 2010-2011 school year, the Big Spring School District is working in cooperation with the Capital Area Intermediate Unit to sponsor the “Guest Teacher Program.” The individual whose name appears below has participated in an orientation program sponsored by the Capital Area Intermediate Unit and has been issued an emergency certification by the Pennsylvania Department of Education.

Jeremy Boone

The administration recommends that the Board of School Directors approve the addition of the above-named guest teacher to the 2010-2011 per diem substitute teacher list, effective immediately.

A. PERSONNEL CONCERNS (. . . continued)

5) Student Cafeteria Worker

The individual whose name is listed below is recommended to serve as a student cafeteria worker for the 2010-2011 school year.

Michael Sherk

The administration recommends that the Board of School Directors approve Michael Sherk as a student cafeteria worker as presented, pending all required paperwork.

6) Substitute Cafeteria Worker

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a cafeteria substitute during the 2010-2011 school year.

Ms. Kathleen Shaw

The administration recommends that the Board of School Directors approve Ms. Shaw as a cafeteria substitute as presented.

7) Instructional Aide

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a five hour instructional aide at the Middle School.

Judith Webber

The administration recommends that the Board of School Directors approve the appointment and assignment of Judith Webber for the 2010-2011 school year.

8) 2010-2011 Lifeguard

(ACTION ITEM)

Alyssa Jones

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2010-2011 school year, pending receipt of all required paperwork.

XIV. NEW BUSINESS (. . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Krista Lupfer \$ 2,400.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

C) Case B of 2010-2011

(ACTION ITEM)

The parents of the student in Case B of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case B of 2010-2011 school year for a period of forty-five (45) school days, reduced to thirty (30) school days. His return will be predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted on school property at any time for any reason.

D) Change Order #M – 001 HVAC Fire Dampers

(ACTION ITEM)

During the design phase of the Newville Elementary project three HVAC fire dampers were inadvertently omitted for the three ducts that pass between vestibule B 124.1 and corridor B 124 or Faculty B 122. This was identified in mid-July and McKissick authorized the installation of the dampers prior to the duct work installation to avoid any project delays.

The administration recommends the Board of School Directors approve Change Order #M - 001 in the amount of \$787 to MidState Mechanical and Electrical, LLC.

XIV. NEW BUSINESS (. . .continued)

E) Contractor Payment #8 for Newville Project – Construction Fund (ACTION ITEM)

McKissick Associates reviewed the payment applications for work performed on the Newville Addition & Renovation project. These payments will come from the Orrstown Bank loan using a new Construction fund established for this project. A copy of the completed and notarized payment applications is included with the agenda in the following amounts:

Prime	Vendor / App #	Amount	Balance to Pay
Plumbing	Mann Plumbing & Heating, LLC	\$3,798.00	\$11,610.00
HVAC	MidState Mechanical & Electrical, LLC	\$114,589.33	\$147,589.33
Electrical	MidState Mechanical & Electrical, LLC	\$19,939.18	\$64,750.54

The administration recommends that the Board of School Directors approve payment from the construction fund to Mann Plumbing and Heating, LLC in the amount of \$3,798.00, for plumbing and to MidState Mechanical & Electrical, LLC in the amount of \$134,528.51 for HVAC and electrical.

F) Strategic Plan Mid-Point Review (ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent has completed the revisions of the Strategic Plan Mid-Point Review required by Section 4.13(a) of Chapter 4 Academic Assessment and Standards Regulations. The District has followed the established procedures to ensure the plan has been reviewed, evaluated and revised.

The administration recommends that the Board of School Directors authorize Board signatures for approval of the Strategic Plan Mid-Point Review.

G) Permission for a Trip to Spain (INFORMATION ITEM)

Mrs. Megan Anderson, Mrs. Kathy Shaker, Ms. Ashley Oldham and Mrs. Carol Madden are requesting permission to lead a trip to southern Spain for June, 2012. The trip is open to students who will have completed Spanish III by the Summer, 2012.

Additional information regarding the proposed trip is included with the agenda.

XV. FUTURE BOARD AGENDA ITEMS

XVI. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVII. SUPERINTENDENT’S REPORT

XVIII. BUSINESS FROM THE FLOOR

XIX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, October 18, 2010